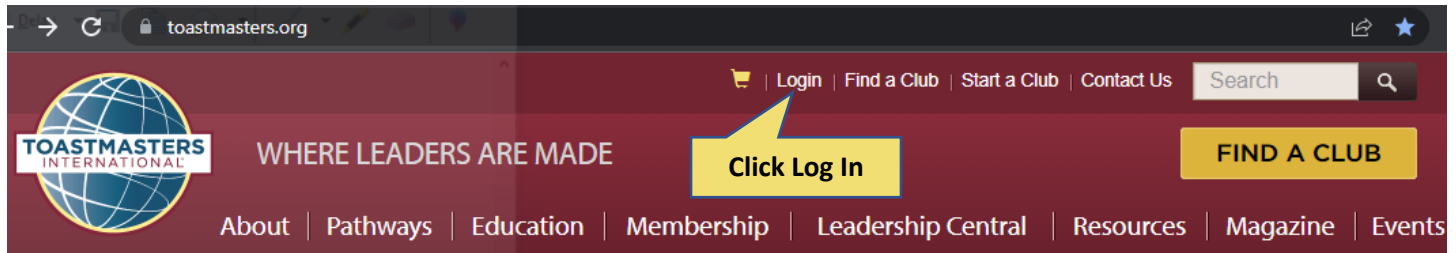




How to submit the Official Area Director Report

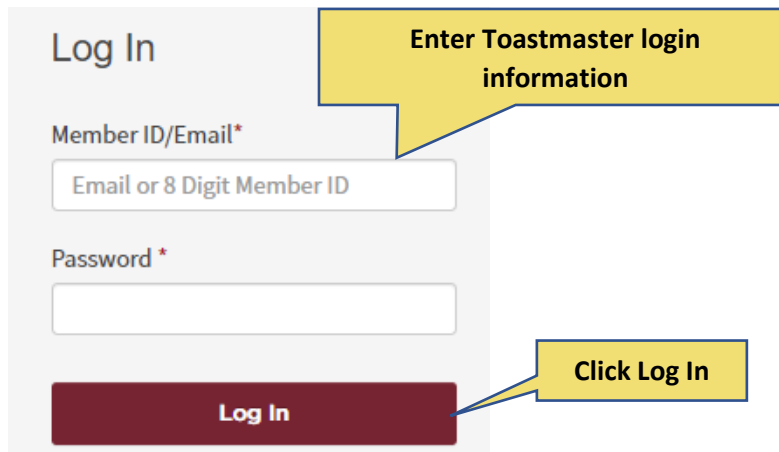
Step 1

Go to Toastmasters International (TI) at <https://www.toastmasters.org/>. Click on **Login**.



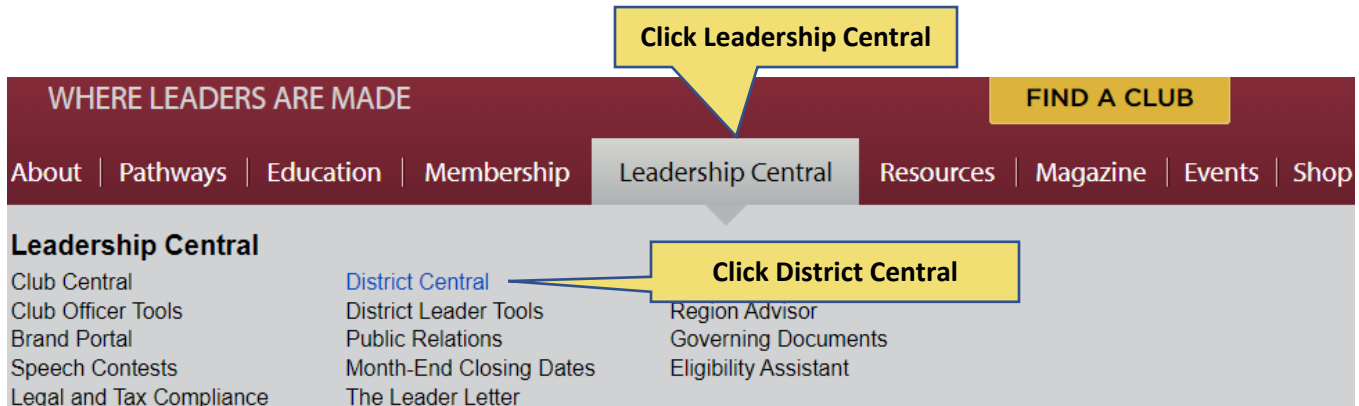
Step 2

Enter your **username, Email, or Member ID** and **password** associated with your Toastmaster membership. Next click on **Log In**.



Step 3


Click on **Leadership Central**. In the drop-down menu, click on **District Central**.



Step 4

Click on **Area Director Visit Reports**. Submit a report of every club in your area.

| DISTRICT CENTRAL

Currently Managing: District 0086  Feedback

Click Area Director Visit Report



Area Director Visit Reports

Officers must complete at least 75% of area visits.

Step 5

Under **Create a New Report**, click on **Select a Club**.

Pick your club from the drop-down list. Enter information from your official club visit. Follow the prompts to complete and submit your report.

*Go to [Toastmasters International District 86 Division and Area Performance](#) to see all your official Club Visits are recognized.

The deadline to submit Area Director reports to Toastmasters International are:

- Round One - November 30, 2022
- Round Two – May 31, 2023

Thank you for serving and supporting members and clubs in District 86!